



Redenhall with Harleston Town Council

Clerk: Mrs. C. Crane

Notice of Meeting to Members of the Public and Press

Members of the public are cordially invited to attend a meeting of Redenhall with Harleston Town Council which will be held in the Social Room, Memorial Hall Leisure Centre, Harleston on Wednesday 23rd August 2023 at 6.30pm to consider the business detailed below.

Signed: Emma Chandler – Deputy Town Clerk

Date: 18th August 2023

Members of the press and public are welcome to attend

SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENNESS, HONESTY & LEADERSHIP

AGENDA

1. Welcome
2. To receive and consider accepting apologies from members unable to attend.
3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.¹
4. To receive and approve the minutes of the
 - a) Town Council meeting on Wednesday 19th July 2023 (copy herewith)
 - b) Town Council meeting on Wednesday 26th July 2023 (copy herewith)
5. To note progress on decisions made at the last meeting of Council (copy herewith)
6. To consider a resolution under Standing Orders 3e to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda (the period of designated time for public participation is 20 minutes unless directed by the Chairman of the meeting and individual members of the public are entitled to speak for a maximum of 5 minutes each).²
7. To receive up to date quotations from Utility Aid (at the meeting) and consider the options:
 - a) 12 months
 - b) 24 months
 - c) 36 months
8. To confirm which option the Council selects for the Deputy Clerk to complete the administration.
9. To note the date of the next Town Council meeting on Wednesday 27th September 2023, 7.00pm start in the Social Room at the Memorial Leisure Centre.

¹ All details to be found at <https://harleston-tc.gov.uk/your-town-council/become-a-councillor/>

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Redenhall with Harleston Town Council

Clerk: Mrs. C. Crane

Chairman: Paul MBA

Minutes of a meeting of Redenhall with Harleston Town Council held in the Social Room at the Memorial Leisure Centre on Wednesday 19th July 2023 at 7pm

Present: Councillors:- Paul MBA (Chairman), Matt Scade (Vice Chairman), Clive Digby, Adrian Brownsea, Lucy Chenery, Keith Harrison, Clive Attwood, Shelagh West

Also, present: Clare Crane (Town Clerk), Emma Chandler (Deputy Town Clerk)

Members of the Public: Kenneth Robertson, Virginia Skoyles, Michael Hardy, Jon Duckworth, Mark Whittle

1. Welcome

Cllr MBA welcomed everyone to the meeting.

2. To receive and consider accepting apologies from members unable to attend.

No apologies received from councillors.

Apologies received from District Councillors Trevor Graham, James Eddy and County Councillor Martin Wilby

3. To acknowledge the resignation of the following Councillors

a) Cllr Lizzy Pegg on the 3rd July 2023

Acknowledged and thanked.

b) Cllr Yvette Tyler on the 5th July 2023

Acknowledged and thanked.

4. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.

Cllr Attwood declared an interest in item 15. It was agreed that he could be part of the discussion but could not vote on the matter.

5. To receive and approve the minutes of the

a) Town Council meeting on Tuesday 27th June 2023

Unanimously accepted and Cllr MBA signed and dated the minutes.

b) Extraordinary Town Council meeting on Wednesday 5th July 2023

Unanimously accepted and Cllr MBA signed and dated the minutes.

6. To note progress on decisions made at the last meeting of the Council.

Clerk to work on policies over the summer and the remaining outstanding item is agenda item 7.

7. To agree on the best course of action to complete the action from Item 19(a) from the progress report 12th of April 2023.

Agreed to invite the resident to a meeting with the Chair and the Clerk and for them to report back at the next Town Council meeting.

Action – Town Clerk

8. **To consider a resolution under Standing Orders 3e to suspend the meeting to receive reports from the Police, County and District Councillors, and to hear comments from members of the public on items to be discussed on the agenda (the period of designated time for public participation is 20 minutes unless directed by the Chairman of the meeting and individual members of the public are entitled to speak for a maximum of 5 minutes each).**

19.06 unanimously agreed to suspend standing orders

Five members of the public spoke on the following items

- 1) Ocean Pit – there was an expectation of a request for money. Are there any thoughts on if they will be asking for CIL in the future?
- 2) Harleston Shed – will the council be getting independent legal advice. Information on a possible conflict on the boundary line.
- 3) Harleston Shed – Replied to previous statement that there is a need to separate legal representation. Gave further information about the Shed. They have an active committee and lots of experts. The NFU have donated 3k to the project. They are ready to go apart from the access. They want to be at the fire station as it's central and has an area to park cars.
- 4) Harleston Shed – The second representative added that the concrete posts are not definitive line for the boundary. Tree survey has been completed and any remedial work will fall to the Harleston Shed. Finally surmised that it should not impact on the insurance premiums as the Town Council has a large estate.
- 5) Royal British Legion Wreath Stand – Vice chair of RBL gave more detail on the item and background as to why they would like to have the wreath stand made. There will be no cost to the council.
- 6) Item 17 – Parking in the area has substantially increased and the extended yellow lines are needed as a matter of safety.

Reports has also been received from County Councillor Wilby and District Councillors Eddy and Graham which appear in the appendix of the minutes.

19.24 standing orders were reinstated.

9. **To receive and examine (on behalf of the Finance Committee due to the cancellation of its meeting to enable this meeting to proceed)**
- a) **To receive and examine the contents of month 3 Income and Expenditure report and formulate and agree any questions for the RFO.**

Cllr Brownsea proposed that any items should be added to the next finance agenda. Cllr Harrison seconded the proposal which was unanimously agreed.

Action – Town Clerk

- b) **To receive and examine the contents of month 3 Bank Reconciliation and formulate and agree any questions for the RFO.**

Unanimously agreed as above

- c) **To receive and note the contents of the Payments Lists listed below.**

I. **19th June 2023**

Noted

II. **6th July 2023**

Noted

- d) **To note the payment of £695 to Mr. T Brown for the undertaking of the Internal Audit 2022/23.**

Noted

10. **To receive the following recommendations from the Leisure Centre Management Committee, meeting held on 12th July 2023.**

- a) **To receive and note the contents of the 'Toddler Play Area refurbishment' briefing paper and agree Action Play and Leisure be the supplier and awarded the contract of works.**

Noted

- b) **To agree that the project total of £21,509.43 Net be funded using S106 as approved by South Norfolk District Council.**

Unanimously agreed.

Action – Deputy Clerk

11. **To receive the following recommendation from the Executive Committee, meeting held on 5th July 2023 and resolve to adopt.**

- a) **Executive Committee Terms of Reference**

Unanimously agreed.

- b) **FR6.7 – Regular Utilities and Rate Payments - Direct Debits**

Unanimously agreed.

- c) **FR6.8 - Regular Payments (Bacs and Direct Debits)**

Unanimously agreed.

- d) **FR4.1 – Possible payments to be listed**

Unanimously agreed.

- e) **Members Training Policy**

Cllr Brownsea highlighted that the presentation slides used at the training had not been received.

Cllr Scade asked about the free courses that had been talked about at the training– The Town Clerk was requested to contact NALC regarding the courses and presentation slides.

Action - Town Clerk

Members Training Policy unanimously agreed.

- f) **Exit Interview Policy**

Unanimously agreed.

- g) **Financial Regulations (amendment to FR11c, footnote 2**

Unanimously agreed.

- h) **Standing Orders (amendment to SO 18f)**

Unanimously agreed.

Updates to be added to the website as soon as possible.

Action – Town Clerk

12. **To receive the following recommendations from the Planning Committee, meeting held on 26th June 2023 and resolve to adopt.**

- a) **To agree an Emergency Plan Working Party is included on the Town Council Action Plan.**

Unanimously agreed.

- b) **To agree a Nature Recovery Working Party is included on the Town Council Action Plan.**

Unanimously agreed.

- c) **To agree CIL and Section 106 working party is included on the Town Council Action Plan.**

Unanimously agreed.

- d) **To agree to appointing professional Planning Advisors for the Spirketts Lane North Planning application (Compass Point) at a cost of £800**

Unanimously agreed to use EMR Neighbourhood Plan and then remove this EMR and the remainder of the cost using 101/4026 budget line – Professional fees.

Action – Town Clerk

13. **Resolution to agree representation on external bodies and confirm the appointments in writing.**

- a) **Exchange II (Due to Cllr Tyler's resignation)**

Unanimously agreed to delegate to the officers Town Clerk or Deputy Clerk

14. **To receive Harleston War Memorial Wreath Stand Proposal from the RBL and consider approval.**

Unanimously approved. Request that maintenance checks are completed monthly.

15. **To receive information from Harleston Shed as recommended by the Amenities Committee on the 7th June 2023 regarding the land adjacent to the Fire Station and BT building along Paddock Road and discuss.**

19.53. Agreed to suspend standing orders.

A discussion took place about the possible relocation of the Harleston Shed to the Recreation Ground.

19.58 Reinstate standing orders.

16. **To consider taking ownership of the land in order that Harleston Shed can access their site and agree to next steps.**

Defer to next Town Council meeting while the different options are considered by the Harleston Shed.

Action – Town Clerk

20.01 Three members of the public left the meeting.

17. **To receive a proposal from a resident regarding the extension of double yellow lines on Redenhall Road from Candler's Lane, supported by Cllr Martin Wilby. Agree for the Town Council to support for the proposal.**

Unanimously approved.

Action – Deputy Clerk

20.07 one member of public returned and one member of public left.

18. **To receive and approve the Terms of Reference for the Christmas Market and Lights Switch on working party.**

Cllr Brownsea requested that this should not be a money-making event and that any profit from either side should sit in the Christmas lights earmarked reserve.

The item should be on the January agenda for the council to assess the finances of the event.

Unanimously agreed to the Terms of Reference.

19. **To receive Committee updates and report on any significant issues arising¹:**

- a) **Leisure Centre Management Meeting – Last meeting held 12th July 2023**

No further information

¹ All details to be found at <https://harleston-tc.gov.uk/town-council-minutes/>

- b) Planning Meeting - Last meeting held 26th June 2023**
Cllr Digby highlighted the comments from District Councillor Graham when he talked about CIL and S106 funds at the first Planning meeting. He told the committee about opportunities to double the funding. The CIL and S106 working party met today to discuss this matter further.
- c) Executive Meeting – Last meeting held 5th July 2023**
Policy driven meeting.
- 20. To consider information or issues relevant to Council from members for brief discussion, action, or inclusion on a future agenda and receive reports from**
- a) Chairman**
The Chairman reported that he had attended County Hall Norwich for a reception with the Chairman of Norfolk County Council.
- He also stated that he will be interviewed on Park Radio next Thursday 27th July 2023. He will take the opportunity to report on the play area developments as it is very positive for the town. He congratulated all those involved for achieving a positive outcome.
- b) Councillors**
Cllr Chenery – Very pleased that the play area is going ahead so soon.
- Cllr Harrison – looking forward to the next phase of the play area refurbishment with the remaining funds.
- Cllr West – Talked about spaces for girls being incorporated into the play area plan and the possibility of getting Daniels and Vincent to quote for these areas as they had not been used for the Toddler Area project.
- Cllr Attwood – Asked if thought been given to the age group that cause the vandalism and what the council could do to discourage this behaviour.
- It was requested that youth clubs should be added to the Town Council action plan.
- Action – Deputy Clerk**
- Cllr Brownsea – Informed that cars are exiting from the Town car park through the entrance.
- Cllr Scade – requested an update on the Town Project snagging list. The Clerk confirmed an update will be provided at the September meeting.
- Action - Town Clerk**
- c) Clerk**
The Clerk's report was included in the meeting pack.
Further to the report this week the Clerk was informed that the FA Cup Trophy is coming to Harleston on Thursday 3rd Aug 2023
Working with Harleston Town Football Club the council will hold a family event on the Recreation Ground for entertainment on this day.
- 21. To receive significant correspondence and agree on actions required.**
- a) Hungry Cat Café – Too many coffee shops in Harleston**
Noted.
- b) The Ocean Harold Dean Charitable Trust briefing - 3 June 2023**
Noted
- 22. To note the date of the next Town Council meeting on Wednesday 26th July 2023 7.00pm start in the Social Room at the Memorial Leisure Centre and that the agenda will include: -**

- a) **Consider candidates for co-option onto the Town Council**
This item will now not be included.
- b) **Extended open forum to allow members of the public to provide their comments to the Town Council on the Spirketts Lane North development 2023/1418**
Noted.

Meeting Closed 20.52

DRAFT

Appendix A

County Councillor Martin Wilby August Report

A BIG CONGRATULATIONS TO THE PINK TRACTOR LADIES for smashing through their £1m target for Cancer Research. A special mention for Annie Chapman for all her hard work in organising such a large event that brings thousands of supporters out along the route to cheer them on. The weather was perfect and over 200 brightly decorated tractors and drivers took part, supported by a large back up team of helpers. It's always good to see the tractors arriving from 6.30am in the morning on Thorpe Abbots airfield lining up ready for the off at 11.30am.
WELL DONE ALL.

Congratulations also to the Winners and Nominees for the recent South Norfolk Community Awards. A special mention for Peter Been and Glyn Jordon for winning the Inspiration of the Year Award. Peter and Glyn have gone above and beyond to support families affected by the war in Ukraine. These two friends of 40 years began fundraising and collecting donations in and around Harleston. They then decided that they would drive the donations the full 1,300-mile trip to Lviv themselves. Since the war began, they have travelled to Ukraine on four occasions with donations and aid.

A new fleet of 22 Norfolk fire engines has been unveiled – featuring special sirens to alert drivers of soundproofed cars that firefighters are on emergency calls. Fire chiefs say that the fleet, part of 320m investment by Norfolk Fire and Rescue Service, will make it quicker and easier for firefighters to tackle blazes and other incidents across the county. The new, eight-crew vehicles will be deployed across Norfolk over the next 12 months replacing existing engines which are reaching the end of their lifespans. The new appliance was launched at the Royal Norfolk Show, where the Prince of Wales was among those to inspect the new kit.

A summer of conversation is taking place in Norfolk, as the County Council ask people from across communities about the future of Adult Social Care. Entitled Conversation Matter, NCC is holding a wide-ranging engagement programme, asking people to shape its future priorities for Adult Social Care. Adult Social Care covers a wide range of activities to enable people to live independently, stay well and safe. Under the banner Promoting Independence, the council wants to support people to be independent, well and able to deal with life's challenges. With an aging population, people living longer with ill health, and proposed national reforms to social care in 2025, the council wants to make sure it has the right priorities to plan for the next 5 years. For all information visit www.norfolk.gov.uk/conversationmatter or pick up a hard copy of a survey at one of our libraries.

Norfolk's popular chain of reuse shops at 15 recycling centres help stop unwanted goods being thrown away and sell the good quality items at bargain prices. A cut of the proceeds is donated to a chosen charity, which since April 2022 is Big C. Over the last year the reuse shops raised £22,177 for the Big C cancer charity, prevented 1333 tonnes from materials of being thrown away and saved an estimated 1270 tonnes of CO2. This is because materials are reused again instead of being transported away for processing or disposal. It also means that fewer new natural materials are required to make new products, as reused products are given a second life.

Best Wishes
Martin

Appendix B

District Councillor James Eddy August Report

Due to a number of people in our ward being nominated in a variety of categories, I recently attended the South Norfolk Community Awards. I wish to congratulate all the nominees for their tireless work that shines a hugely positive light onto our community. With particular congratulations going to Peter Bee and Glynn Jordan for winning the Inspiration of the Year award thanks to their donations and deliveries to Ukraine.

Interestingly, the awards ceremony highlighted an issue that is common at many indoor public events and venues across our district. Evidently, there was an issue at the event regarding the sound and amplification that particularly affected those with impaired hearing. It has since been reiterated to me by a member of the community that this is not an uncommon problem. As a result, I will be looking into what can be done to hopefully improve this situation. After all, the hearing impaired are an increasingly large group within the population of South Norfolk and the country as a whole.

Finally, I would like to confirm that I will be holding Councillor Surgeries at Harleston Information Plus on the last Saturday of every month between 10am and Midday. Please feel free to come and talk to me then about whatever may concern you.

All the best,

James

HARLESTON TOWN COUNCIL JULY MEETING 2023 DISTRICT COUNCILLORS' REPORT

It is becoming increasingly evident how the role of a District Councillor differs to that of a Parish Councillor. Being directly elected by the residents to represent the Ward places specific responsibility on our shoulders. However, while we do our best, we are not always able to sort things out ourselves; we will frequently need the help of the officers. Our role though, puts us in a better position to identify the appropriate officers and help people navigate through a system which can seem daunting and confusing.

Community Awards

James and I were fortunate to attend the South Norfolk Community Awards ceremony at Glen Lodge, Bawburgh. Our Harleston Ward had four shortlisted nominations across the eight categories. Congratulations to Peter Bee and Glynn Jordon who won the prize for 'Inspiration of the Year' for their work in fundraising, collecting donations and driving to Lviv to support families affected by the war in Ukraine.

Congratulations also to: Chris Lown for fundraising for Guide Dogs for the Blind and his work with Exchange 2; Lua Leggett for fundraising, arranging local events and befriending vulnerable residents in Wortwell; and Harleston Information Plus for everything they do for our local community. They, together with all nominees, deserve our appreciation and applause. They are all winners to me.

Grant Funding

I am glad to announce a further award from the 'Go For It Grant' fund, this time to Dream Weavers. They offer sessions across Harleston and aim to tackle isolation and loneliness through bringing people together to be creative and learn to weave. The award will be used to purchase the initial stock of weaving equipment and resources.

These grants are available to not-for-profit projects that bring communities together and encourage people to take part: <https://www.southnorfolkandbroadland.gov.uk/communities/go-grant>.

The Rural Services Network publishes a monthly update of available sources of grant funding. I have been able to make some local groups aware of potential opportunities. I will publish a monthly post on my website, maybe this would be useful on the Town Council website.

James and I have received requests for funding from our member's ward allowances. We are aware of other requests in the pipeline, and we are working together to best allocate the funds.

Updates from South Norfolk

The sale of South Norfolk House was to be discussed at the Council meeting on 23 July, however this item was deferred while Long Stratton Town Council applies for an Asset of Community Value protection order on the building. It was stated that this may unfortunately have an impact on the finances of the Council as additional costs will be incurred until the building is sold.

I attended an online briefing session arranged by South Norfolk Council and the local Police

about vehicle related anti-social behavior. The Police and the Council are both receiving an increased level of calls relating to vehicle nuisance. There are proposals under consideration to address this widespread problem. The topic will be raised at a Town and Parish Council Forum to be held on 1 August, and will be followed by a public consultation to gather views.

Nature Recovery

Norfolk County Council and Suffolk County Council have been formally appointed by Government as one of the responsible authorities for preparing a Local Nature Recovery Strategy for their respective counties. This means that they will be working together to help improve wildlife habitats and reverse the decline of biodiversity across the region, working with local communities to develop a tailored nature recovery strategy for their areas. I am in contact with the Norfolk County Council Cabinet member responsible for the Strategy and I am promoting our successful 'Nature Recovery in Harleston' project as a bottom-up element for inclusion in the overall Strategy.

Open Surgery

I held my first Open Surgery where it was great to talk with so many people. Being able to help people with their questions and concerns has been emotionally rewarding. Every 'thank you' makes all the hours worthwhile. I will hold my next surgery on 12 August, as the second Saturday of the month, at Harleston Information Plus on Exchange Street between 10:00 and 12:00. I may see you there.

Cllr Trevor Graham
South Norfolk Council
Member for Harleston



Redenhall with Harleston Town Council

Clerk: Mrs. C. Crane

Chairman: Paul MBA

Minutes of a meeting of Redenhall with Harleston Town Council held in the Social Room at the Memorial Leisure Centre on Wednesday 27th July 2023 at 7pm

Present: Councillors:- Paul MBA (Chairman), Clive Digby, Adrian Brownsea, Keith Harrison, Clive Attwood, Shelagh West

Also, present: Clare Crane (Town Clerk), Luci Waters (Marketing, Communications and Events Coordinator)

Members of the Public: Mr S Tricker/Mr D Stockdale/Mr M Hardy/Mrs P Martin/Mr D Taylor/Mr R Wilkins/Mrs J Glennie/Mrs L Lamoureux/Mrs S Brownsea/Mrs C Malinowski/ Mr G Beveridge/Mr R Woolliams/Mrs S Woolliams/Mr G Doggett/ Mr D Chapman/Mr B Smith/Mrs J Clark/ Mr R Clark/Mr A Hodgetts/Mr L Vickery/Mrs S Williams/Mr A Williams/ Mr T Webb/Mrs W Webb/Mr N Hart.

District Councillors Trevor Graham & James Eddy

1. Welcome

Cllr MBA welcomed everyone to the meeting.

2. To receive and consider accepting apologies from members unable to attend.

Apologies received from Councillors Scade and Chenery, due to having other commitments prior to this meeting being called. Unanimously accepted.

3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.

None declared.

4. The clerk to provide a short briefing.

Information provided on the following: -

- National Planning Policy Framework
- (GNPD) Greater Norwich Development Partnership
- Policy Documents
- Redenhall with Harleston Neighbourhood Plan
- Harleston Town Council are a statutory consultee of South Norfolk District Council.
- Other statutory consultees are NCC Highways and the Water Authority.
- The Town Council is consulted for its local knowledge, but do not determine a Planning Application.
- South Norfolk District Council's responsibility to ensure that all comments that are provided by statutory consultees are examined.

- South Norfolk District Council's responsibility to determine the planning application.
 - The Town Council would not take questions at this meeting as they are here to compile all the feedback from residents and Councillors.
 - Comments will be provided to the independent consultant who has been instructed by the Town Council to review the planning application documentation and the feedback from the meeting.
 - Compass Points remit is to prepare advice to the Town Council on a formal response to the planning application which will in turn be reviewed by the Town Council and eventually submitted to the planning authority.
 - Recommendation that the residents' points will be added as an appendix to the report.
 - Planning comments go to South Norfolk District Council via their planning portal, or via the Town Councils website.
 - Neighbourhood Plans can be obtained from the Town Council Offices, HIP or the Library.
5. **Councillors to be invited to raise individual points concerning planning application [2023/1418](#) Location: Land North Of Spirketts Lane Harleston Norfolk.**
Proposal: Erection of 91 x dwellings with associated landscaping and external works
Application Type: Full Planning Permission (Maximum 5 minutes per councillor)

Cllr Attwood

- More traffic will be created in Harleston and (with the addition of a supermarket) it is going to put a lot of pressure on the junction.
- NCC should be pressed to investigate the need for a roundabout to alleviate the pressure.
- Nothing in the documentation about the construction material.
- Important there is variety in the designs.

Cllr Digby

- The Briar Farm development is like Spirketts Lane North
- Encourage the developers to think about sustainability and climate change.
- Briar Farm is building to present regulations, but the developers must future proof buildings with regards to insulation and energy.
- Policies in the Neighbourhood Plan that provide a framework about sustainability.
- Electric charging points
- Solar panels
- Energy storage equipment.
- Ground source heat pumps
- Rainwater harvesting
- Rainwater recycling
- Low energy lighting

- Passive ventilation
- Thermal mass use of solids to retain heat.
- Onsite energy generation
- Movement activated streetlights

Cllr Brownsea

- Similar meeting about an estate near to the old railway station - not a brick has been laid yet.
- Will this development ever take place.
- Lack of infrastructure
- Lack of energy supplies which need to be guaranteed for the future.
- Need for adequate drainage.
- Need for adequate sewerage.

Cllr MBA

- Concerns about infrastructure
- School places/Dr's places/Dentist places
- Infrastructure must match the growth.
- All concerns must be addressed.

6. To consider a resolution under Standing Orders 3e to suspend the meeting to allow members of the public to raise individual points concerning planning application [2023/1418](#) (Maximum 5 minutes per person).

Unanimously agreed to close the meeting.

Mr Geoff Doggett:

- Town Council to get more action done.
- Dr Surgery had a 57% customer satisfaction review, appeal to the Town Council to bring together the action that gets the services where they need to be.
- Does the Town Council have a 'Green Group'?
- Concerns relating to Infrastructure and the lack of any solar panels.
- Sewerage works overflow, has no phosphate stripping on
- Anglia Water have not provided enough answers.
- Take it offline and get the voice of Harleston residents!

Alan Hodgetts

- Who is responsible for the infrastructure for the development?
- Important it is planned for before the building starts.

Carolyn Malinowski

- Neighbourhood Plan documents are very important and useful
- Important planning framework
- The NP provides leverage on SNDC.
- There is a policy about community infrastructure which states it must be planned for in advance.
- Statutory Consultees (Anglia Waters / NCC highways department) have provided comments.
- The traffic is busy all day long.
- A statement states its within max capacity for highways, but they haven't taken into account the other developments which include Lidl and Briar Farm which are happening at the same time, and this should be examined for capacity as a collective.
- Pavements should be extended into Mendham Lane
- Vehicles take up most of the road already.
- A pedestrian island will not be suitable for this area due to the size of the vehicles and the roads.
- Bar the lorries from Spirketts Lane and redirect them to use the A143.
- Street lighting concerns
- Developers are suggesting no lights.
- New sites should have LED lights which are angled downwards for safety, and this should not be classed as light pollution.
- Anglian Water has raised concerns about flood risks.
- NCC have raised concerns - both statutory consultees comments must be examined, and questions answered.

Mrs S Wooliams

- Residents on the corner of Spirketts lane and Shotford Road.
- Concerns have been raised to Gary Overland the NCC Highways engineer about the volume and size of lorries which are cutting across the pavement and verge.
- This road cannot sustain the agricultural vehicles, HGV's, cars, combine harvesters etc,
- Health and Safety should be a priority for pedestrians.
- No accidents in the area for 5 years statement, not a relevant statement

Mr R Wooliams

- Tyre marks are 7-8 ft in from the road and crossing the pavements.

- Mr G Doggett

- No plans for the HGV's

- Mr G Beveridge
- Provided history of Spirketts Lane.
- Access route was to be through Willow Walk but plans were abandoned, suggestion to put it on Spirketts Lane, Police vetoed the plans and again in 2002,
- Has anyone approached the Police? The Police need to intervene.
- SNDC said they would only build bungalows, but they are adding a 4-bedroom houses.
- SNC want to add a lake where it floods every winter, where is all the water going to go, the stream was diverted in 1997.
- Concerns about flooding and drainage
- Concerns about the ancient hedging, is it being ripped out? It's been there over 100 years; these questions need addressing.
- Concerns relating to Infrastructure.
- The police have set a precedent on Highways related matters.

Mrs S Brownsea

- In 1976 before the bypass, Mrs Mortimer organised volunteers to sit outside St John's church 12 hours a day, every day marking down all vehicles, this was instrumental in getting the bypass.
- Power to the people
- Mr Steve Tricker
- All the developments together are creating approx. 800 houses which is approx. 3000 people – the town does not need anymore houses.
- The infrastructure cannot cope with this influx.
- Can't get a dentist now travels to Bury.
- The schools are at capacity.
- Mendham Lane traffic is a terrible with heavy HGV's using it all the time.
- Wife and daughter work from home the building site noise is awful, and he regrets moving there.
- Difficult to sell their house in this area.
- The Town Council need to represent Harleston, resident opinions get ignored.
- No more development after Briar Farm.

Mr D Taylor

- The development backs onto his house
- His solar panels will not work.
- What has this Town Council done to stop this development?

- Allowing developers to use good arable land is wrong.
- Surface water can't drain away on Lime Close.
- Drainage issues
- The Town Councillors obviously don't live in Harleston!

Alan Hodgetts

- Who is responsible for providing the infrastructure?

It was made clear that the Town Council would not answer any questions but would forward on the comments from residents to SNDC.

Mr N Hart

- The Town's two new District Councillors (Cllr T Graham and Cllr J Eddy) both sit on the planning committee at SNDC.

Mr D Stockdale

- All the points that have already been raised were raised about Briar Farm, what has been agreed by the developers?
- CIL money is not allowed to be used on Dr's etc, so what is being done and where are the plans about all the infrastructure requirements.

Mr N Hart

- Surface drainage sewerage and water supply.

Mr S Tricker

- Current water pressure is poor and that they have already flooded.

Mrs C Malinowski

- CIL money is worked out by formulae.
- It has assumptions about how many children will be in in each household this then determines how many school places are needed.
- We have ammunition as the community infrastructure should be planned in advance so we can go to SNDC to ask the questions about what is needed.
- Money is available so we can ask for the plan for the Dr's surgery and the schools etc

Mr G Doggett

- Was the Neighbourhood Plan used in relation to the Briar Farm development?
- Is there evidence to support the plan was used?

Mr S Tricker

- Was interviewed by Radio Norfolk, and District Councillor Lisa Neal was asked twice about CIL money. It was reported by Cllr Neal that it goes into a central pot and that Harleston

had already had 1 million for the Town Improvement Scheme there would be no other available money.

The meeting was reopened 8pm.

7. **To consider and agree comments on planning application [2023/1418](#)**
Location: Land North Of Spirketts Lane Harleston Norfolk. Proposal: Erection of 91 x dwellings with associated landscaping and external works Application Type: Full Planning Permission

It was confirmed that the details from tonight's meeting would be provided to Compass Point to add to their report to the Town Council.

Concerns were raised relating to the timescales for the response, the Town Council require sufficient time to consider their response and should not be steamrolled.

The Clerk confirmed she would get the timetable from the case officer asap.

8. **To note the date of the next Town Council meeting on Wednesday 27th September 2023, 7.00pm start in the Social Room at the Memorial Leisure Centre.**

If required a one agenda item meeting may be required to ensure the planning deadline comment dates are met.

Meeting closed 8pm.

Town Council – Progress Report – July, 2023

<u>Committee</u>	<u>Minutes Reference</u>	<u>Subject</u>	<u>Action</u>	<u>Assigned to</u>	<u>Timescale</u>	<u>Comments or further actions</u>
Full Council	22 nd February Item 9(e) & 9(f)	Policies	The Town Clerk confirmed that the adopted policies are yet to be uploaded to the website.	Town Clerk	June Town Council meeting.	Outstanding
Full Council	12 th April Item 19(a)	Correspondence relating to the Harleston Town Football Club lease agreement.	Draft a response on behalf of the Town Council.	Cllr Wilkins		Waiting for the outcome of the extraordinary meeting held on the 5 th July. Cllr Wilkins no longer in situ. Outstanding. See 19 th July Item 7 Matter Closed
Full Council	5 th July 2023 Item 6	Football Club Lease	To proceed the council agreed for the Clerk to appoint a new solicitor.	Town Clerk	ASAP	Outstanding
Full Council	19 th July Item 7	12 th April Item 19(a)	Clerk to contact Mr Metcalf and arrange a meeting with Clerk and Chairman	Town Clerk	ASAP	Meeting arranged for 21/08/23 with Chairman Matter Closed
Full Council	19 th July Item 9a/b	Finance	Month three to be added to the next Finance Meeting	Town Clerk	October meeting	Added to agenda Matter Closed
Full Council	19 th July Item 10b	Toddler Area	Approved the use of Action Play and Leisure. Contact to arrange a start date	Deputy Clerk	ASAP	Deputy Clerk contacted APL and work will commence of the 24 th July 2023 Matter Closed
Full Council	19 th July Item 11e	Members Training	Presentation Slide for the councillor training have not been received and information on free courses	Town Clerk	ASAP	Sent to councillors on 4 th August 2023. Matter Closed
Full Council	19 th July Item 11g/h	FR's and SO amendments	Add amended versions to the website	Town Clerk	ASAP	Added to website 17/08/2023 Matter Closed
Full Council	19 th July Item 12d	Planning Advisors	Appoint Compass Point for Spirketts Lane North	Town Clerk	ASAP	Appointed. Matter Closed

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Full Council	19 th July Item 16	Harleston Shed	Add item to next agenda	Town Clerk	September meeting	Added to agenda Matter Closed
Full Council	19 th July Item 17	Candlers Lane	Inform Highways that the council support the extension to yellow lines on Redenhall Road from Candlers Lane	Deputy Clerk	ASAP	Deputy Clerk has informed Gary Overland and awaits further instruction. Could take up to 18 months for documentation to be passed. Matter Closed
Full Council	19 th July Item 20b	Town Council Action Plan	The Deputy Clerk was requested to add Youth Clubs to the Town Council Action Plan	Deputy Clerk	ASAP	Added to plan Matter Closed
Full Council	26 th July Item 7	Spirketts Lane Timeline	The Clerk confirmed she would get the timetable from the case officer asap.	Town Clerk	ASAP	Outstanding