



Redenhall with Harleston Town Council

Clerk: Mrs. C. Crane

Notice of Meeting

To members of the Public and Press

You are cordially invited to attend a meeting of **Redenhall with Harleston Town Council's Planning and Development Committee** which will be held at the Council Offices, Memorial Leisure Centre on **Monday 11th September 2023 at 10am** to consider the business detailed below.

Signed: *Clare Crane* - Town Clerk

Date: 6th September 2023

Members of the press and public are welcome to attend – there will be an opportunity for public participation agenda item 6.

SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENNESS, HONESTY & LEADERSHIP **AGENDA**

1. Welcome
2. To receive and consider accepting apologies from members unable to attend.
3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.¹
4. To receive and approve the minutes of the last Planning and Development Committee meeting on Monday 7th August 2023 (copy herewith)
5. To note progress on decisions made at the last meeting of the Planning and Development Committee (copy herewith)
6. Committee to be updated on why Richard Squires, Senior Community Planning Officer at South Norfolk District Council is unable to attend the meeting to discuss the review of the Neighbourhood Plan and to ask the committee to agree dates and times for a future online meeting.
7. To consider a resolution under Standing Orders 3e to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda (the period of designated time for public participation is 20 minutes unless directed by the Chairman of the meeting and individual members of the public are entitled to speak for a maximum of 5 minutes each).²
8. To receive and consider the new planning application received and ratify comments and verdict. (copy herewith)
 - a) Application: 2023/2290
Applicant: Ms FRANCES BICKLEY
Location: 27 Wilderness Lane Harleston Norfolk IP20 9DD
Proposal: Single storey rear and side extension
Application Type: Householder
 - b) Application: 2023/2377
Applicant: Mr And Mrs Ben And Jen Wick
Location: Homewood 16 Shotford Road Harleston Norfolk IP20 9JN
Proposal: Conversion of garage and first floor extension above to create annexe

¹ All details to be found at <https://harleston-tc.gov.uk/your-town-council/become-a-councillor/>

² All details to be found at <https://harleston-tc.gov.uk/your-town-council/become-a-councillor/>

9. [To receive and note planning decisions made by South Norfolk and other planning authorities since the last meeting](#) (copy herewith)
10. [To receive and note the planning decisions which remain outstanding by South Norfolk and other planning authorities](#) (copy herewith)
11. To receive updates relating to street lighting and agree any next step action.
 - a) Review initial plans from Amey for street lighting on the Briar Farm development (copy herewith)
 - b) To agree comments and feedback on the plan.
12. To receive and note a deposit under the Highways Act 1980 Section 31 (6) within Alburgh, Shelton & Hardwick, Starston, Redenhall with Harleston that has been entered into the Register of Deposits and Declarations reference number D23 37 with the deposit date 25/07/2023 (copy herewith)
13. To receive significant correspondence and agree on actions required.
 - a) Shotford Road (copy herewith)
 - b) Questions from a resident (copy herewith)
 - c) Land on Church Lane, Redenhall (copy herewith)
14. To note the date of the next Planning and Development Committee meeting as 13th October 2023 starting at 10am in the Meeting Room at the Memorial Leisure Centre.
15. Public Bodies (Admissions to Meetings to consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 and Standing Orders 3d to exclude members of the public and press in order to discuss the following items which is properly considered to be of a confidential nature.
16. Confidential reports relating to enforcement cases (for information only)
17. Briefing for councillors from the Community Infrastructure Officer at South Norfolk District Council.

[Any other planning applications received up to the day before the meeting may be considered, to allow a response within the statutory 21-day period. These can be found on the Town Council website.](#)



Redenhall with Harleston Town Council

Clerk: Mrs. C. Crane

Minutes

**Redenhall with Harleston Town Council's Planning and Development Committee
held at the Council Offices, Memorial Leisure Centre at 10am
on Monday 7th August 2023**

In Attendance: Councillors: Clive Digby, Clive Attwood, Keith Harrison, Shelagh West, Paul MBA

Non Councillors: Carolyn Malinowski, Michael Hardy

Also present: Clare Crane (Town Clerk), Emma Chandler (Deputy Clerk)

Members of Public: Jean Croft and aide arrived at 10.45

1. Welcome

Cllr Digby Welcomed everyone to the meeting.

2. To receive and consider accepting apologies from members unable to attend.

None

3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.

To note items 8B and 8C that the previous council had dealings with the owner of the property.

4. To receive and approve the minutes of the last Planning and Development Committee meeting on Monday 26th June 2023

An amendment was made to page 6 application 2023/0662 to change T3&4 yew – reduce from 5m-5.5m to 5.5m-5m.

Minutes were unanimously agreed and Cllr Digby signed and dated.

5. To note progress on decisions made at the last meeting of the Planning and Development Committee

Mrs Malinowski raised that the Working Party for CIL and 106 had not put forward their duties to the Town Council so this matter was not closed.

There had been no further action on the Emergency Plan, and this would now sit under the Councils emerging action plan.

Noted

6. To consider a resolution under Standing Orders 3e to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda (the period of designated time for public participation is 20 minutes unless directed by the Chairman of the

7th August 2023

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meeting and individual members of the public are entitled to speak for a maximum of 5 minutes each).

Deferred to a later point of the meeting.

7. Case officer to receive preliminary reaction to Planning Application 2023/1418 Land North of Spirketts Lane Harleston Norfolk. Proposal: Erection of 91 x dwellings with associated landscaping and external works.

Planning Officer Richard Smith from South Norfolk District Council attended the meeting via Zoom.

Mrs Malinowski made comments about the general policy.

Neighbourhood Plan says that the development needs to be sustainable and that growth should be in line with Infrastructure.

The quality of life for existing residents should not deteriorate due to the new development.

Concerns about health, schools, sewage, drainage and flooding.

Concerns from Anglia Water and NCC that the planning authority should ensure that the drainage is a **must** not a should as flooding is an issue.

Will the Neighbourhood Plan concerns be addressed before the development starts? RS commented

- Yes, to be done up front.

RS suggested that some initial comments are added to the portal before the final comments.

Concerns were raised about the amount of traffic, both general and plant related on roads that are already small in in high use. With at least two major developments and Lidl heavy goods vehicles must be directed to use the appropriate roads.

Assurance was given that the developments are looked at cumulatively.

Improved footway access to the town from Mendham Lane.

Cllr West highlighted the traffic issue of large lorries and trucks using Spirkett's lane rather than using the A143 from Mendham Lane. RS will highlight this at the next meeting he has with the Highways department.

RS advised to photograph the areas of roadway that are particularly poor causing extra noise when large vehicles pass through residential areas.

Cllr MBA highlighted the worries about infrastructure and the pressures that it will put on the town.

Mr Hardy talked about pedestrian access to the main town. Suggested that street lighting should be included in the application.

He raised concern that the developer is saying that they cannot meet the criteria for open space and is offering a payment instead. Would this come directly to the Town Council or to the District/County Councils.

RS requested that local knowledge is sort to ensure a good outcome for the town.

Following the end of the zoom call Cllr Digby reverted back to item 6 on the agenda.

10.54 Standing orders were suspended.

Mrs Jean Croft – Thanked the clerk for the invitation.

Raised the following concerns.

Lives at 2 Recreation Walk

Application 2023/2021-2022 Selbourne House is a listed building in the conservation area. Recreation Walk which runs alongside Selbourne House and is a private road that has not been adopted.

Should planning be granted there should be conditions attached to ensure the need for free access to the six homes on Recreation Walk from London Road. Recreation Walk is in constant use by children and families. Will these people be safe?

She also has concerns about access for carers who visit regularly throughout the day who may not be able to get access due to building contractor potentially blocking the road.
The planning authority had confirmed that the comment submission date had been extended by one week.

Cllr Digby thanked her for her comments and informed that the council is aware of the potential problems as the council also use Recreation Walk on a daily basis as access to the maintenance compound.

11.07 standing orders were reinstated.

8. To receive and consider the new planning application received and ratify comments and verdict.

a) Application [2023/2125](#)

Applicant: Mr Simon Lanchester

Location: 20 Beck View Harleston Norfolk IP20 9EF

Proposal: Erection of garden room with lower ground floor store

Application Type: Householder

Council View – Neutral - The council recognises that this is a retrospective application and have no specific comment to make. They ask the Officers at South Norfolk District Council determine the application.

b) Application [2023/2022](#)

Applicant: Mr Daniel North

Location: 2 London Road Harleston Norfolk IP20 9BW

Proposal: Two storey side extension. Demolish rear conservatory and replace with a single storey extension. Repair damaged existing brickwork, windows and cills.

Application Type: Listed Building Consent

Council View – Object – Referring to BU.13 in the Redenhall with Harleston Design Guidance and Code the council are objecting on the basis of the side extension is not harmonious to the original building and there is no information to say the application compliments the materials for the original building. The application is not complete on the portal items 6,7 and 8 on the application form are not present. There are also concerns about access to the site and the safety of those using Recreation Walk which would require a pre agreed construction plan in light of the restricted access.

c) Application [2023/2021](#)

Applicant: Mr Daniel North

Location: Selbourne 2 London Road Harleston Norfolk IP20 9BW

Proposal: Two storey side extension. Demolish rear conservatory and replace with a single storey extension. Repairs to existing windows, brickwork and cills.

Application Type: Householder

Council View – Object – Referring to BU.13 in the Redenhall with Harleston Design Guidance and Code the council are objecting on the basis of the side extension is not harmonious to the original building and there is no information to say the application compliments the materials for the original building. The application is not complete on the portal items 6,7 and 8 on the application form are not present. There are also concerns about access to the site and the safety of those using Recreation Walk which would require a pre agreed construction plan in light of the restricted access.

d) Application [2023/2015](#)

Applicant: Ms Lisa Beaumont

Location: Laburnum House 8 Old Post Office Court Harleston Norfolk IP20 9AL

Proposal: Replace 4 windows on north elevation and Install 1 conservation roof window on west elevation

Application Type: Listed Building Consent

Council View – Neutral - Refer to page 18 and 19 of Harleston Conservation Area Character

Appraisal and Management Guidelines which presumably reflects the pre application advice given by Chris Brownhill. The council request for the planning officers to determine the application.

9. [To receive and note planning decisions made by South Norfolk and other planning authorities since the last meeting](#)

Application Number : [2023/1488](#)

App Type : Approval of Condition Details

Parish : Redenhall With Harleston

Grid Ref : 625082 282826

Location : Land To The East Of Mendham Lane Harleston Norfolk

Proposal : Details of condition 11 and 26 of 2022/0067 - (11) Construction parking - part discharge (26) CEMP

Town Council not consulted

South Norfolk View: Approval of Details - Approved on the 1st August 2023

Application Number : [2023/1549](#)

App Type : Works to trees in Conservation Area

Parish : Redenhall With Harleston

Grid Ref : 624757 283610

Location : Candler's Mews Candler's Lane Harleston Norfolk IP20 9FL

Proposal : T1- 4 x sycamore – single stem pollard to 6m. Current height 12 m and crown spread 4m. T5 ash – reduce branches overhanging boundary. Current length 3/4 m reduced to 1/2m

Town council not consulted

South Norfolk View – *No objections (delegated)* on the 29th June 2023

10. [To receive and note the planning decisions which remain outstanding by South Norfolk and other planning authorities](#)

Application [2023/1505](#)

Applicant: Mr John Stokes

Location: Land West Of 15 Needham Road Harleston Norfolk

Proposal: Outline planning permission for 2 dwellings and associated garages with all matters reserved except for access

Application Type: Outline Planning Permission

Committee View: **Object** – Referring to the Redenhall with Harleston Neighbourhood Plan.

1.22 Due to the level of new housing growth proposed in the current and emerging Local Plan, the Redenhall with Harleston Neighbourhood Plan is not allocating further sites for development.

It should be noted that the following sites are already allocated

- HAR1 120 dwellings completed
- HAR3 33 dwellings completed
- HAR4 Planning permission applied for 91 dwellings
- HAR7 150 dwellings allocated
- GNLP2136 360 dwelling plus 90 extra care housing

This far exceeds the JCS requirements of 200-300 new dwellings

Neighbourhood Plan Policy RWH19 Landscape character and Town Gateways states
The visual scenic value of the landscape and countryside in the Neighbourhood Plan area outside the defined settlement boundary will be protected from development that may adversely affect this character.

Town Gateways

Where green gateways or substantially undeveloped entrances currently exist, these should be maintained as soft entrances to assist with rural to urban transition. The approach from Needham roundabout past the Cherry Tree is identified as one of the important soft gateways to be maintained.

Regarding South Norfolk Council policy DM1.3, we also do not believe these proposals provide overriding economic, social, and environmental benefits. This application is contrary to this policy.
South Norfolk View: *Pending*

Application Number : [2023/0518](#)

App Type : Approval of Condition Details

Parish : Redenhall With Harleston

Grid Ref : 625082 282826

Location : Land To The East Of Mendham Lane Harleston Norfolk

Proposal : Details of conditions of 2022/0015 – 11 Drawings for offsite highway improvements and 12 offsite highway improvements

Application: [2023/0366](#)

Applicant: Ms Karol Perley

Location: 1 Swan Lane Harleston Norfolk IP20 9AN

Proposal: Remove existing timber windows and replace with UPVC framed windows

Application Type: Householder

Town Council View: No Comment

South Norfolk View: *Pending*

Application Number: [2022/2177](#)

Applicant: Ms Martha Jary

Location: Former Workshop, Stables And Storage Buildings At Old Police Station Yard Harleston Norfolk

Proposal: Conversion of former workshop, storage and stables to residential dwelling with 2 x parking spaces.

Application Type: Full Planning Permission

Committee View: *No Comment* on 15 December 2022 (The Town Council have reviewed the application. The proposed development should conform to the requirements of the Redenhall with Harleston Neighbourhood Plan policy RWH3 "Heritage protection", including conformity with the Design Guidance and Code, and the Harleston Conservation Area Character Appraisal and Management Guidelines 2016. Concerns were also raised regarding the losing of police history through the loss of policing buildings).

South Norfolk Council View: *Pending*

Application Number [2022/2122](#)

Applicant: Mr John Mewse

Location: 4 School Lane Harleston Norfolk IP20 9HG

Proposal:

Proposed garden room open on one side and replacement of existing toilet lean to

Application Type: Householder

Committee View: No Comment on 15 December 2022 (The Town Council reviewed this application with no comments.).

South Norfolk Council View: Pending

Application [2022/1929](#)

Proposal: Erection of new gate, new paint colour and signage to dwelling. (Retrospective)

Location: 1 Redenhall Road Harleston Norfolk IP20 9EN

Applicant: Miss Farah Moussavi

Application Type: Listed Building Consent

Committee View: **Object** – This is in contravention of South Norfolk Councils Character Appraisal and Management Guidelines with regard to 'Painting Buildings' and also the 'Design Code' in relation to the colour palette. The additional of the signage (metal sculpture and lamp on the front of the building) is not in keeping with a Grade II Listed Building and the general tone of the Conservation Area.

South Norfolk Council View: *Pending*

Application [2022/1843](#)

Proposal: Erection of new gate, new paint colour and signage to dwelling.
(Retrospective)

Location: 1 Redenhall Road Harleston Norfolk IP20 9EN

Applicant: Miss Farah Moussavi

Application Type: Householder

Committee View: **Object** – This is in contravention of South Norfolk Councils Character Appraisal and Management Guidelines with regard to 'Painting Buildings' and also the 'Design Code' in relation to the colour palette. The additional of the signage (metal sculpture and lamp on the front of the building) is not in keeping with a Grade II Listed Building and the general tone of the Conservation Area.

South Norfolk Council View: *Pending*

Application: [2022/1501](#)

Proposal: Minor internal alterations including new hatch between kitchen and living area; convert existing dressing room on first floor to en suite with new external soil vent pipe.

Location: 5A Church Street Harleston Norfolk IP20 9BB

Applicant: Mrs Maria Davies

Application Type: Listed Building Consent

Committee View: *No Comment* on 24th August 2022

South Norfolk Council View: *Pending*

11. To receive the Neighbourhood Plan Review meeting notes and associated presentations (copy herewith). To agree recommend to the Town Council to accept the offer of a meeting from Richard Squires (Senior Community Planning Officer) to discuss the Redenhall with Harleston Neighbourhood Plan.

Agreed and accepted for it to be noted at Town Council.

Agreed for the Clerk to arrange as soon as possible on a Monday at 10am.

Action – Town Clerk

12. To agree recommend to the Town Council to accept the offer of a meeting from Joel Pailes (Community Infrastructure Officer).

Agreed and accepted for it to be noted at the Town Council meeting and for the CIL and 106

Working Party to attend.

Agreed for the Clerk to arrange as soon as possible.

Action - Town Clerk

13. To receive and note correspondence received and action as necessary.

a) Compliance Team from Steve Kenny the new Compliance Manager at SNDC (copy herewith)

Noted

14. To note the date of the next Planning and Development Committee meeting as 11th September 2023 starting at 10am in the Meeting Room at the Memorial Leisure Centre.

Noted

15. Public Bodies (Admissions to Meetings to consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 and Standing Orders 3d to exclude members of the public and press in order to discuss the following items which is properly considered to be of a confidential nature.

Agreed

16. Confidential reports for information only

Noted

Meeting Closed at 12.13

Signed _____

Date _____

Planning and Development – Progress Report – 10th July 2023

<u>Committee</u>	<u>Minutes Reference</u>	<u>Subject</u>	<u>Action</u>	<u>Assigned to</u>	<u>Timescale</u>	<u>Comments or further actions</u>
Planning	20/03/2023 Item 7	Emergency Plan	Cllr Eddy had put together an initial blueprint that will need to be finalised by the new committee	New Planning Committee	September 2023	No further work has been completed to date. Ongoing
Planning	20/03/2023	Open Space	Committee to completed further investigation into the management of open spaces	Committee	June 2023	Ongoing
Planning	26/06/2023 Item 18		Agreed with Statement B subject to the following conditions being received in writing from the developer. • The developer will pay the installation costs of all the lighting once the confirmation has been received for the following two points. • Clarification that a maintenance agreement is in place for a period of time after the installation of the lights and will be the responsibility of the developer during this time. • Lighting columns have the same specification as the existing streetlights in the town.	Town Clerk	July Planning Meeting	Ongoing – To the agenda 10th July 2023
Planning	07/08/2023 Item 11	Neighbourhood Plan Review	Agreed for the Clerk to arrange as soon as possible on a Monday at 10am.	Town Clerk	ASAP	Meeting arranged for 11 th September 2023 at 10am
Planning	07/08/2023 Item 12	Meeting with Joel Pailles	Clerk to arrange as soon as possible	Town Clerk	ASAP	Meeting arranged for 11 th September 2023 at 10am



A deposit has been entered into the Register of Deposits and Declarations under the above legislation, the deposit within Alburgh, Shelton & Hardwick, Starston, Redenhall with Harleston has been given the reference number D23 37 with the deposit date **25/07/2023**. I therefore thought it would be useful to provide you with some information regarding the deposit.

Deposits made under Section 31 (6) of the Highways Act 1980 relate to the establishment of public rights of way. A deposit relating to public rights of way does not affect any existing public rights of way that are recorded on the definitive map and statement; the public can continue to use existing public rights of way as normal. The deposit is a statement from the landowner that they do not intend to dedicate any *additional* public rights of way over their land. An admission by the landowner of existing rights of way usually forms part of the deposit.

Further information and copies of deposits can be found on our website at the following link: <https://www.norfolk.gov.uk/out-and-about-in-norfolk/public-rights-of-way/register-of-declarations-and-deposits/about-register-of-declarations-and-deposits>

<http://www.legislation.gov.uk/ukpga/1980/66/section/31>

SCHEDULE 1

Regulation 2(2)(a)

Application Form

Form CA16

**Application Form for deposits under section 31(6) of the Highways Act
1980 and section 15A(1) of the Commons Act 2006**

Please read the following guidance carefully before completing this form

- 1. Guidance relating to completion of this form is available from <http://www.defra.gov.uk/rural/protected/greens/>. Please refer to these separate notes when completing this form.*
- 2. Parts A and F must be completed in all cases.*
- 3. The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.*
- 4. In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.*
- 5. 'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.*
- 6. Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.*
- 7. Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.*
- 8. An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1st October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.*
- 9. An application must be accompanied by the requisite fee – please ask the appropriate authority for details.*
- 10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.*

PART A: Information relating to the applicant and land to which the application relates

(all applicants must complete this Part)

1. Name of appropriate authority to which the application is addressed:

NORFOLK COUNTY COUNCIL

2. Name and full address (including postcode) of applicant:

RICHARD PRENTICE, DURRANTS, HARLESTON, IP20 9AU

3. Status of applicant (tick relevant box or boxes):

I am

(a) ☐ the owner of the land(s) described in paragraph 4.

(b) ☒ making this application and the statements/declarations it contains on behalf of

David and Helen Alexander

..... [insert name of owner]
who is the owner of the land(s) described in paragraph 4 and in my capacity as

Agent

..... [insert details].

4. Insert description of the land(s) to which the application relates (including full address and postcode):

Land in Alburgh, Starston, Hardwick, Redenhall and Pulham

5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known):

TM23488934

6. This deposit comprises the following statement(s) and/or declarations (*delete Parts B, C, or D where not applicable*):

PART B: Statement under section 31(6) of the Highways Act 1980

[I am/ David and Helen Alexander [insert name of owner] is]
the owner of the land described in paragraph 4 of Part A of this form and shown

Red [insert colouring] on the map accompanying this statement.

(*delete wording in square brackets as appropriate and/or insert information as required*)

[Ways shown [insert colouring] on the accompanying map are byways open to all traffic.] .

[Ways shown [insert colouring] on the accompanying map are restricted byways.]

[Ways shown [insert colouring] on the

accompanying map are public bridleways.]

[Ways shown ^{Green} [insert colouring] on the accompanying map are public footpaths.]

No [other] ways over the land shown [insert colouring] on the accompanying map have been dedicated as highways.
(delete wording in square brackets as appropriate and/or insert information as required)

PART C: Declaration under section 31(6) of the Highways Act 1980

1. [I am/.....[insert name of owner] is] the owner of the land described in paragraph 4 of Part A of this form and shown

..... [insert colouring] on the map

[accompanying this declaration/lodged with NORFOLK COUNTY COUNCIL on

..... [insert day, month, year].
(delete wording in square brackets as appropriate and/or insert information as required)

2. On the [insert day] day of [insert month, year]

[I/my I/[insert name of owner's]

predecessor in title[insert name]] deposited with NORFOLK COUNTY COUNCIL, being the appropriate council, a statement accompanied by a map showing

[my/..... [insert name of owner's]]

property [insert colouring] which stated that:

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as byways open to all traffic]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as restricted byways]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as bridleways]

[the ways shown [insert colouring] on that map [and on the map accompanying this declaration] had been dedicated as footpaths]

[no [other] ways had been dedicated as highways over

[my/..... [insert name of owner's]] property].
(delete wording in square brackets as appropriate and/or insert information as required)

[3. On the [insert day] day of [insert month, year]

[I/my/..... [insert name of owner's]

predecessor in title [insert name]]
deposited with NORFOLK COUNTY COUNCIL, being the appropriate council, a

declaration dated [insert day, month, year],
stating that no additional ways [other than those marked in the appropriate colour on
the map accompanying that declaration] had been dedicated as (tick relevant box or
boxes)

☐ byways open to all traffic

☐ restricted byways

☐ bridleways

☐ footpaths

since the deposit of the statement referred to in paragraph 2 above.

4. No additional ways have been dedicated over the land

..... [insert colouring] on the map
[accompanying this declaration/referenced in paragraph 1 above] since the statement

dated [insert day, month, year] referred to in
paragraph 2 above [since the date of the declaration referred to in paragraph 3 above]
other than those (tick relevant box or boxes)

☐ byways open to all traffic

☐ restricted byways

☐ bridleways

☐ footpaths

marked in the appropriate colour on the map accompanying this declaration] and at the

present time [I/..... [insert name of owner]] [have/has]
no intention of dedicating any more public rights of way over [my/the] property.
(delete wording in square brackets as appropriate and/or insert information as required)

PART D: Statement under section 15A(1) of the Commons Act 2006

[I am/..... [insert name of owner] is]
the owner of the land described in paragraph 4 of Part A of this form and shown

..... [insert colouring] on the
map [accompanying this statement/deposited with NORFOLK COUNTY COUNCIL on

..... [insert day, month, year]].

[I/..... [insert name of owner]]
[wish/wishes] to bring to an end any period during which persons may have indulged as
of right in lawful sports and pastimes on the whole or any part of the land shown

..... [insert colouring] on

the [accompanying map/map referenced above].
(delete wording in square brackets as appropriate and/or insert information as required)

PART E: Additional information relevant to the application
(insert any additional information relevant to the application)

PART F: Statement of Truth
(all applicants must complete this Part)

WARNING: If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE

Signature ..

(of the person making the statement of truth):

Print full name: RICHARD PRENTICE

Date: 12.07.2023

Please print and return a copy of the form to 'The Legal Orders and Registers Team, Community and Environmental Services, Norfolk County Council, Martineau Lane, Norwich, Norfolk NR1 2DH' – along with the appropriate maps and fee.

You should keep a copy of the completed form

Data Protection Act 1998 - Fair Processing Notice

The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

The appropriate authority (see explanation of definition in above guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form.

The information that you provide will be used by the appropriate authority in its duties to process applications to deposit statements, maps and declarations under section 31(6) the Highways Act 1980 and statements under section 15A(1) of the Commons Act

2006.

The information you provide will also be used by the appropriate authority in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980) (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013.

The appropriate authority is required by the legislation above to maintain a register which holds information provided in this form, which can be inspected online or in person by members of the public on request. It may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, the appropriate authority will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.



Correspondence from Susan Woolliams – Re Shotford Road

Dear Susan,

Thank you for your email.

I know you have been raising this issue for a while, and you also raised it at the Town Council meeting when Spirketts Lane development was discussed.

As I know the case officer at South Norfolk District Council is interested in hearing about local issues that may be caused by the developments, I passed your comments and this email onto him.

I would encourage you to add your concerns to the South Norfolk District Council planning portal and specifically to planning application 2023/1418 | Erection of 91 dwellings with associated landscaping and external works | Land North Of Spirketts Lane Harleston Norfolk.

This then ensures that your concerns are being raised in a formal setting with the planning department and other agencies.

<https://info.southnorfolkandbroadland.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RV3W11OQJC600>

For the Town Council planning committee to review, I will include your correspondence on the next agenda so they can discuss how else to proceed.

Kind regards

Clare

Dear Mr Overland,

Many thanks for your response and for deleting the order for hazard markers.

As regards the installation of a bollard (even a small one), there is plenty of space on this corner so as not to present an obstruction to pedestrians. I truly believe that, given the choice, pedestrians would prefer the relatively safe (and precautionary) option of a stationary bollard set near the edge of the pavement, rather than run the risk of having to avoid being hit by a vehicle mounting the pavement. I remain very concerned about the safety of people and pets.

I understand that 'it is a criminal offence to drive a mechanically propelled vehicle on public footpaths and public bridleways unless: you are the landowner; you have the express consent of the landowner; or you have a private vehicular right of way that runs along the route'. Therefore we are every day witnessing the law being broken. How can it be acceptable for any community to ignore this contravention of UK law?

Once again, I have copied this email to our town clerk, and I will be following up any discussions proposed with regard to future town planning.

Sincerely,

Susan Woolliams

On Thursday, 13 April 2023, 08:26:51 BST, Gary Overland <gary.overland@norfolk.gov.uk> wrote:

Dear Mrs Woolliams

Thank you for your reply.

I respect your opinion, and will delete the order we have raised to install the hazard markers.

We would not be able to install anything in, or on the footway, as it would be an obstruction, and a potential hazard for pedestrians, the bell bollards depicted are not something that we would consider.

I would suggest that your Town Council are in a better position to represent you from a planning/future development viewpoint.

Regards

Gary Overland

Dear Mr Overland,

Thank you for your response and your suggestion re- markers. However, we would definitely prefer not to have hazard markers in the grass verge outside our house, because these markers would have to be set well back from the pavement (i.e. where the grass verge is deep enough to take them) and we don't believe, therefore, that it would stop lorries mounting the pavement. Also, they would make it much trickier to mow the verge effectively.



Would something like the above (on the path, not the verge) be within a reasonable budget? Just a thought, as it would definitely solve the problem of the curb constantly being driven over!

I am in contact (as per this email thread) with our town council's clerk, and can only hope that this problem will be looked at seriously, especially in the light of future planning /development along Spirkett's Lane.

Thank you again for your time.

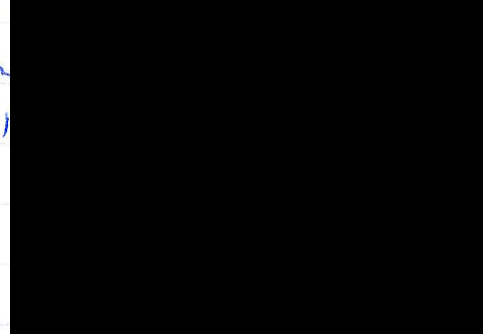
Sincerely,

Susan Woolliams

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- 1) Conduct an assessment of independent public opinion by questioning a representative sample, especially as the basis for forecasting (the meeting would not produce balanced opinion as every person there was against the development).
- 2) I know this would be a little unprecedented, but form a joint 'discussion/focus group' of influential community members and councillors to ensure the community have a front seat in influencing decision making. A secondary element of this action would be to ensure the council are 'composite' and not seen as the final arbiters
- 3) Highlight all the relevant areas of the Neighbourhood plan (perhaps Carol would help) that have relevance or bearing on the proposed development, identify any overlap with other developments that are currently on the blocks. Then formulate the observations into questions looking to identify every 'micro' element of contradiction.
- 4) Obtain copies of all the previous applications made on that sight (They must be realised to the Parish/Town Council, legal requirement. Analysis can then be made to establish the objections and the reason for refusal, this can then be reflected forward to today.
- 5) Letter to the Traffic Management Team at Norfolk Constabulary, identifying the Councils concerns for both traffic and pedestrian safety and ask them to evaluate the level of danger.
- 6) Rent and deploy a 'traffic counter'
- 7) Obtain information from those people who have been flooded
- 8) Obtain a qualified assessment of the number of new people the collective developments will achieve
- 9) Obtain a qualified assessment of the number of new vehicles the collective developments will achieve
- 10) Obtain a qualified assessment of the impact on the current medical infrastructure
- 11) Obtain a qualified assessment of the education impact
- 12) Obtain a qualified assessment of the support facilities (water, electricity, refuge collection etc.) impact
- 13) Clearly outline concerns for 'public safety'

From



LAND CHURCH LANE REDEVELOPMENT SITE,

I [REDACTED] NOW inform H.T. Council to CONSULT WITH ME AND MY REPRESENTATIVE ON. Policy. RWHG (PAGE 50 WITHIN THE RCHN. PLAN) AS THE FUTURE USE OF THIS SITE AS A HEALTH AND WELLBEING "HUB".

THIS WILL REQUIRE FULL CONSULTATIONS WITH THE LOCAL NEAR COMMUNITY. J.N. Council. "ENABLING THE COMMUNITY" - HEALTH ROLES - AND RESEARCH CARRIED OUT UNDER. HEALTH & WELLBEING GROUP, WHICH IS BASED AT TIBBURN. Plus OTHER INTERESTED PARTIES AS OUT LINED IN THE RCHN. PLAN. WITH CONSULTATION. "Locality". Local to WHERE YOU ARE.

FOR MORE DETAILS PLEASE CONTACT ME (AS ABOVE)

B. ~~Guthrie~~.