

Planning & Development Committee – Terms of Reference

Purpose:

To consider all planning applications and related matters and submit comments to the planning authority on behalf of the council.

Functions:

- Review and comment on planning applications
- Monitor enforcement issues and report breaches
- Engage in consultations on Local and Neighbourhood Plans
- Recommend major planning issues to Full Council

Operations:

- Schedule meetings in line with planning application deadlines
- Clerk may submit responses under delegated authority where time is limited
- Site visits arranged at councillor discretion

Authority:

Can respond to planning applications directly. Strategic planning issues to be escalated.

Quorum:

Three members

Meeting Frequency:

As needed