



Redenhall with Harleston Town Council

Local Council Clerk Week 8-12th June 2026

As Town Clerk and Responsible Financial Officer, I am responsible for the overall administration of the Town Council, ensuring that decisions are implemented effectively and that the Council operates within legal and financial regulations. The role includes advising Councillors, managing budgets and finances, overseeing projects, and acting as a key link between the Council and the community.

I have been in post since 2021, and continue to enjoy the variety the role brings. I'm proud to work as part of a dedicated team and to serve such a fantastic town. A key focus of my role is working to achieve the best possible outcomes for residents.

Redenhall with Harleston Town Council delivers a wide range of local services, including the Memorial Leisure Centre and gym, recreation ground and open spaces, car parks, public toilets, markets, the cemetery and War memorial, allotments, and town events such as Remembrance Parade. These services are supported by both operational staff, who maintain the town's facilities and environment, and the team who run the Leisure centre, gym and associated activities. Together, they ensure that essential services are delivered and that community facilities remain accessible and well managed.

It is relatively unusual for a town council to operate a leisure centre and gym, which brings a different dynamic to my role and adds an additional layer of responsibility, particularly in terms of staffing, finance and service delivery.

Like many councils, we are currently operating with a smaller number of Councillors, which can place additional pressure on both members and officers. Despite this, there is a strong shared commitment to supporting the town and delivering key services.

My role also involves attending a wide range of meetings and events. We have a full calendar of committee meetings, often with at least one evening meeting each week, alongside occasional early morning meetings. I also attend civic events and ceremonies, community engagements. This variety makes the role both engaging and rewarding.

I love Harleston, its groups and organisations, and the people and businesses within the town, and I will continue to work hard to support the community and help it thrive.

Clare Crane

Town Clerk
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